

Soft Skills Required for Teachers

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Summary

Teaching skills are the skills of a teacher that make the teaching process effective and achieve educational objectives. It is an important skill by which a teacher teaches efficiently. Teaching skills are mainly writing skills, reading skills, reading skills and listening skills as well as micro-teaching skills in which, after gaining proficiency, teaching is effective. Apart from the essential teaching skills, teachers also need some more intangible skills that cannot be measured, these can help teachers to become more effective. Such skills are known as soft skills. Soft skills help teachers work collaboratively with students, colleagues, parents, and the community and master their teaching profession. Soft skills are a set of skills that improve our behavior and personality. Various soft skills of a teacher - communication skills, leadership skills, development of socio-emotional feeling, patience, adaptability, empathy, self-assessment, time management, commitment, conflict resolution, organization, working in a group, etc. are important soft skills, which the teacher can develop to improve his/her learning, work, personality and to make the teaching process more effective.

Words: - Soft skills, communication, commitment, positive.

INTRODUCTION: -A teacher uses teaching skills to make the teaching process effective and achieve educational objectives. Teaching skill is an important skill by which a teacher teaches efficiently. Teaching skills are mainly writing skills, reading skills, reading skills, and listening skills as well as micro-teaching skills in which teachers do the teaching work after gaining proficiency. In addition to these essential teaching skills, some more intangible qualities cannot be measured but can help a teacher become a better, effective teacher, these are known as soft skills. Teachers proficient in soft skills work with students, colleagues, parents and the

community to support student learning. Soft skills can be developed over time. The various types of soft skills in teaching are discussed below

1. Communication Skills: -Teachers must have excellent communication skills to do their work effectively. They must be able to communicate with students as well as parents and people from the community. Apart from learning, teachers must be proficient in communication skills to ask students about their interests, give praise, give constructive feedback, listen to parents' concerns, talk about children's learning styles, children's problems, etc.

Skill development – Look for people at your workplace who communicate flawlessly and observe how they do it. Pay attention to your conversations, self-evaluate, and develop communication skills in your conversation style.

2. Social-emotional intelligence and understanding: -In the current educational environment teachers must do more than just teach well. Apart from teaching, teachers must also acquire the ability to solve the problems of students, have empathy, understand the tension between students and parents, ability to resolve differences among students, fights, etc. through emotional understanding.

Skill development- By empathizing with the students, encouraging them, understanding their emotions and behaving based on their emotions, we can develop social skills in them. Some children are closed-minded, one should respect their thoughts and feelings, and try to understand the thoughts going on in their mind.

3. Team spirit: -The teacher must have the feeling of working together with other fellow teachers in the school. Active teaching and learning with students i.e. cooperation in teaching with team spirit and intelligence are two aspects of teamwork that take learning far ahead.

Skill Development: While working in teamwork, there is a need to learn how to accept anyone's feedback without taking it to heart. There is always room for improvement. Accept feedback positively and try to improve your work.

4. Flexibility: - The teacher plans his teaching work but the lessons do not always go as planned and may deviate according to time and circumstances, so it is important to be at least flexible and adaptable. Sometimes you have to work beyond your limits, sometimes you have to help others in teaching, sometimes you have to complete someone's work, and sometimes you have to stop your work and help others.

5. Problem Solving: -Problem-solving skills are necessary in all aspects of life. When faced with a situation where things do not go according to the plan, creative problem-solving skills are required to control the situation. It is also pertinent to have a calm approach while solving issues. A rational analysis of the events, and handling unexpected situations in workplace increases one's influence at workplace.

Skill Development: -Rather than simply taking a problem to the administration, a teacher should try to propose a solution alongside reporting the issue. Guidance of seniors can also be utilized in such situations.

6. Leadership Skills: - Leadership skills are essential skills for a teacher. Leadership skills are found in those who have a clear outlook toward life, confidence in decision-making, and the ability to inspire and guide colleagues and subordinates.

Skill Development: - Even if you are not in a high position, you can still demonstrate leadership qualities. Take responsibility for your actions, and admit when you make mistakes. It reflects your positive image. This skill can help a lot in advancing your career.

7. Time Management: A teacher must have the quality of time management. Working on time, following the timetable, knowing the importance of time, and telling the students about the importance of time and learning to follow it come under this skill.

Skill Development- First develop the habit of working on time, going to school and college on time, do your work on time, only then we will be able to teach the importance of time to others. Make good use of time. Unnecessary conversations, late banter, etc. are negative aspects that should be avoided.

8. Patience: - A teacher should know that not all students will learn at the same time. There are different types of children in the class. Not everyone has the same learning ability. Therefore, the ability to teach patiently rather than in a hurry demonstrates patience.

Skill Development – When some children could not understand the content, teachers would have to sit with them, and work with them, which would help them gradually develop confidence.

9. Critical Thinking: - The quality of presenting one's views by analyzing both the pros and cons of any subject is called critical thinking.

Skill development: - Skills can be developed by thinking about your subject matter, identifying ways of improvement, avoiding old mistakes, thinking to accept new ideas, asking for feedback from students, etc.

CONCLUSION: - Thus, soft skills are helpful to teachers in making their teaching work effective. The said skills are not visible to us but are displayed in behavior. Apart from these skills, there are other soft skills like listening, respecting others, adaptability, self-evaluation, commitment to anger control, self-confidence, determination, positive attitude, etc. with the help of which a teacher can achieve success in his teaching profession, reach new heights of popularity and realize the dream of an ideal teacher in the society.

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